



First National Bank Switch Kit



Switch to First National Bank

At First National Bank, we eliminate the hassles to make your switch easy. Our Switch Kit will show you how simple it is to switch your accounts in just four steps.

Need personalized assistance? Stop by your local banking center and a helpful Customer Service Representative will be glad to assist you.

To find a banking center near you, call 870-238-2361 or visit us online at www.fnbchoice.com

Thank you for switching to First National Bank!

Follow these 4 simple steps:

1. Open and start using your First National Bank account.

[Choose the account that fits you best](#), then open an account online at www.fnbchoice.com or at any First National Bank [location](#).

2. Create your electronic transaction checklist.

It only takes a minute to review your old account for direct deposits and automatic payments. Use the enclosed Transaction Checklist to identify all direct deposits and automatic payments.

3. Change online and recurring deposits and withdrawals.

Use the Transaction Checklist to change all direct deposits and automatic payments to your new First National Bank account. Be sure to remember automatic payments from your debit card. While most direct deposits or automatic payments can be changed online or by phone, paper change forms are also included in this kit for your convenience.

4. Close your former account.

After all of your checks have cleared and your direct deposits and automatic payments begin posting to your new First National Bank account, complete and send the Request to Close Account(s) form to your former bank. We will be happy to assist you with completing and sending this form. Some institutions may require additional information.

If you have additional questions, don't hesitate to call us, at 870-238-2361 or talk to a customer service representative at your nearest First National Bank location.

Helpful Contacts:

Customer Service Representative

870-238-2361

24-Hour Banking

1-866-335-4585

Telephone Banking

870-238-4585

www.fnbchoice.com

Electronic Transaction Checklist



Direct Deposits: List all direct deposits to your account(s).

Deposit Type	Company or Institution Name	Account Number	Amount	Date	Completed ✓
Employer Payroll					
Social Security					
Pension/Retirement Plan					
Investment/Brokerage					
Other:					
Other:					
Other:					

Automatic Payments/Transfers: List all withdrawals from your account(s).

Withdrawal Type	Company or Institution Name	Account Number	Amount	Date	Completed ✓
Home/Auto Insurance					
Life Insurance					
Gas/Electric					
Telephone/Cell					
Water					
Cable/Satellite/Internet					
Mortgage					
Auto Loan					
Home Equity Loan					
Personal Loan					
Credit Card					
Other:					
Other:					
Other:					
Other:					



Automatic Withdrawal & Direct Deposit Change Form

To: _____

From: _____

Account Number: _____

I have recently changed banks and would like to have my transactions with your company changed to my new account. Please discontinue transactions from my old account and begin using my new First National Bank account immediately.

My new account number: _____

First National Bank routing number: 084105730

Account Type: Checking Savings

I have included a voided check with this authorization, if applicable.

Thank you.

Authorized Signature: _____ Date: _____

Name (printed): _____





First National Bank

Request to Close Account(s)

To (Former Financial Institution): _____

From (Name of Account Holder(s)): _____

Please accept this letter as written authorization to close the following account(s) at your financial institution. All outstanding transactions have cleared and electronic deposits and withdrawals have been discontinued.

Please issue a check for any remaining balance and send it to my attention at the following address:

Street Address: _____ Apt. #: _____

City: _____ State: _____ Zip: _____

Phone Number: _____

Please close the following account(s):

• Account Number: _____ Type of Account: _____

• Account Number: _____ Type of Account: _____

• Account Number: _____ Type of Account: _____

Thank you.

Authorized Signature: _____ Date: _____

Name (Printed): _____

